



Cumberland County Improvement Authority

	Yes	No	Abstain	Absent
KELLY	X			
VEIGHT				X
VELEZ	X			
NEDOHON	X			
JONES	X			

Resolution Number: 2013-010
Dated: February 01, 2013
Offered By: Mr. Velez
Seconded By: Mr. Nedohon

**AMENDING RESOLUTION #2013-002
AUTHORIZING THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY TO
UTILIZE THE CUMBERLAND COUNTY COOPERATIVE CONTRACT PURCHASING
SYSTEM, IDENTIFIER #181-CCCCPS, BID #12-87**

WHEREAS, the Improvement Authority's Resolution #2013-002 incorrectly stated that it was for Office Supplies; and

WHEREAS, the Identifier #181-CCCCPS, Bid #12-87 awarded to W.B. Mason Company, Inc., on December 27, 2012, by Resolution #2012-673 was for Supplying and Delivering Office Furniture and Electronics Equipment.

NOW THEREFORE, BE IT RESOLVED BY THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY, that Resolution #2013-002 be amended to allow cooperative contract purchasing for Delivering Office Furniture and Electronics Equipment.

Passed and adopted at a meeting of the Cumberland County Improvement Authority held at its offices located at 2 N. High Street, Millville, New Jersey on Friday, February 01, 2013, at 2:00 p.m. prevailing time.



Cumberland County Improvement Authority

	Yes	No	Abstain	Absent
KELLY	X			
VEIGHT				X
VELEZ	X			
NEDOHON	X			
JONES	X			

Resolution Number: 2013-011
Dated: February 01, 2013
Offered By: Mr. Velez
Seconded By: Mr. Nedohon

AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY, THE LANDIS SEWERAGE AUTHORITY, THE CITY OF MILLVILLE, AND THE CUMBERLAND COUNTY UTILITIES AUTHORITY FOR THE JOINT FUNDING OF A HOUSEHOLD HAZARDOUS WASTE DAY

WHEREAS, the Cumberland County Improvement Authority (CCIA) conducts three (3) Household Hazardous Waste Days for the residents of Cumberland County; and

WHEREAS, the Landis Sewerage Authority, the Cumberland County Utilities Authority, and the City of Millville are amenable to jointly bearing the costs, up to a maximum of four thousand dollars (\$4,000.00) per each funding agency; and

WHEREAS, the CCIA will be solely responsible for operating and managing said days, including all publicity for said days; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) provides that local units of government may enter into a contract for the joint provision of any service which either party to said agreement is empowered to render or perform within its own jurisdiction.

NOW THEREFORE, BE IT RESOLVED BY THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY, as follows:

1. The Chairman of this Authority is hereby authorized to enter into such agreements and execute such documents as shall be necessary to execute the Shared Services Agreement as set forth in this resolution.
2. That this Agreement is adopted pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.).

Passed and adopted at a meeting of the Cumberland County Improvement Authority at its offices located at 2 N. High Street, Millville, New Jersey on Friday, February 01, 2013, at 2:00 p.m. prevailing time.



Cumberland County Improvement Authority

	Yes	No	Abstain	Absent
KELLY	X			
VEIGHT				X
VELEZ	X			
NEDOHON	X			
JONES	X			

Resolution Number: 2013-012
Dated: February 01, 2013
Offered By: Mr. Velez
Seconded By: Mr. Nedohon

**DESIGNATING THE DAILY JOURNAL, THE PRESS OF ATLANTIC CITY,
AND THE SOUTH JERSEY TIMES AS OFFICIAL NEWSPAPERS OF THE
CUMBERLAND COUNTY IMPROVEMENT AUTHORITY**

**BE IT RESOLVED BY THE CUMBERLAND COUNTY IMPROVEMENT
AUTHORITY, as follows:**

1. The Daily Journal, The Press of Atlantic City, and the South Jersey Times are designated as the official newspapers of this Authority for 2013.

Passed and adopted at a meeting of the Cumberland County Improvement Authority held at its offices located at 2 N. High Street, Millville, New Jersey, on Friday, February 01, 2013, at 2:00 p.m. prevailing time.



Cumberland County Improvement Authority

	Yes	No	Abstain	Absent
KELLY	X			
VEIGHT				X
VELEZ	X			
NEDOHON	X			
JONES	X			

Resolution Number: 2013-013
Dated: February 01, 2013
Offered By: Mr. Velez
Seconded By: Mr. Nedohon

DESIGNATING REGULAR MEETINGS OF THE AUTHORITY

BE IT RESOLVED BY THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY, as follows:

1. The Regular Meetings shall be held on the third Wednesday of February 2013 through January 2014, at 4:00 p.m. prevailing time. Each of said meetings shall be held in the Board Room of the Authority's Offices located at 2 N. High Street, Millville, New Jersey.
2. This Authority shall cause to be posted, certified copies of this resolution on the bulletin boards in county buildings and on the bulletin boards in the offices of the Cumberland County Improvement Authority. In addition thereto, certified copies of this resolution shall be forwarded to The Daily Journal, The Press of Atlantic City, and The South Jersey Times. Said copies must be posted and forwarded within seven (7) days hereinafter.

Passed and adopted at a meeting of the Cumberland County Improvement Authority held at its offices located at 2 N. High Street, Millville, New Jersey, on Friday, February 01, 2013, at 2:00 p.m. prevailing time.



**Cumberland County Improvement Authority
Regular Meeting Schedule
February 2013 - January 2014**

Please be advised that the Cumberland County Improvement Authority has scheduled Regular Meetings for the third Wednesday of each month commencing at 4:00 p.m., to be held at its offices located at 2 N. High Street, in Millville, New Jersey. The following is a list of dates for each respective meeting:

REGULAR MONTHLY MEETING

FEBRUARY 20, 2013

MARCH 20, 2013

APRIL 17, 2013

MAY 15, 2013

JUNE 19, 2013

JULY 17, 2013

AUGUST 21, 2013

SEPTEMBER 18, 2013

OCTOBER 16, 2013

NOVEMBER 20, 2013

DECEMBER 18, 2013

JANUARY 15, 2014



Cumberland County Improvement Authority

	Yes	No	Abstain	Absent
KELLY	X			
VEIGHT				X
VELEZ	X			
NEDOHON	X			
JONES	X			

Resolution Number: 2013-014
Dated: February 01, 2013
Offered By: Mr. Velez
Seconded By: Mr. Nedohon

APPROVAL OF 2013 BUDGET MODIFICATIONS – OTHER OPERATIONS

WHEREAS, the Authority has reviewed the 2013 Budget and has determined that certain line items contained therein require adjustment; and

WHEREAS, the Authority's Staff has prepared a list of those line items to be adjusted and have explained the reasons for said adjustment to the Authority's Finance Committee; and

WHEREAS, the Cumberland County Improvement Authority has certain undesignated fund balances or unreserved retained earnings sufficient to appropriate for the following purposes:

- Shared Service Agreement with the County of Cumberland Regarding Economic Development - \$150,000
- Licensed Site Remediation Professional Services under-budgeted - \$8,200

WHEREAS, said undesignated fund balances or unreserved retained earnings are not restricted by bond covenants or other restrictions required by law; and

WHEREAS, the Finance Committee recommends that this Authority approve the adjustments as fully set forth in the Schedule of 2013 Amended Budget which is attached and made a part hereof.

NOW THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY as follows:

1. That the list of budget adjustments entitled "Schedule of 2013 Amended Budget – Other Operations" which is attached and made a part hereof, is hereby approved and ratified.

Passed and adopted at a meeting of the Cumberland County Improvement Authority held at its offices located at 2 N. High Street, Millville, New Jersey, on Friday, February 01, 2013, at 2:00 p.m. prevailing time.



Cumberland County Improvement Authority

	Yes	No	Abstain	Absent
KELLY	X			
VEIGHT				X
VELEZ	X			
NEDOHON	X			
JONES	X			

Resolution Number: 2013-015
Dated: February 01, 2013
Offered By: Mr. Nedohon
Seconded By: Mr. Velez

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY AND THE COUNTY OF CUMBERLAND REGARDING ECONOMIC DEVELOPMENT

WHEREAS, the Cumberland County Improvement Authority recognizes the importance and need for economic development within the County of Cumberland; and

WHEREAS, in an attempt to identify cost-saving measures, the County of Cumberland and the Cumberland County Improvement Authority have discussed specific areas where services may be shared; and

WHEREAS, the Cumberland County Improvement Authority is empowered by Improvement Authority's law to act as a vehicle for economic development for the County; and

WHEREAS, the Cumberland County Improvement Authority desires to pursue economic development in a manner most cost effective to county taxpayers by lowering said costs through the use of shared services; and

WHEREAS, as part of ongoing discussions and negotiations, an Agreement has been made between the County of Cumberland and the Cumberland County Improvement Authority to provide economic development services to both the County and the Cumberland County Improvement Authority, including the following:

- a. Strategic planning to determine the needs of local units with respect to economic development; and
- b. Initiation of collaborative planning projects between the County and the CCIA to encourage economic development; and

- c. Active engagement of county residents and county businesses to better understand issues that affect the business community and better understand solutions to foster economic development; and
- d. Consulting with public and private authorities to determine the availability of grants and other funding sources related to economic development; and
- e. Development of short-term and long-term goals and strategic plans for economic development to benefit both Cumberland County and the Cumberland County Improvement Authority; and
- f. To promote economic growth and stability in the County by supporting existing businesses, attracting targeted new businesses, attracting corporate and regional headquarters; and
- g. To serve as a liaison between public and private economic development and planning organizations, and also to explore improved methods to better educate and train county residents to compete for skilled employment positions; and

WHEREAS, the County of Cumberland shall be responsible for implementing the plan in coordination with the Cumberland County Improvement Authority.

NOW THEREFORE BE IT RESOLVED BY THE CUMBERLAND IMPROVEMENT AUTHORITY, as follows:

1. That the Chairman of this Authority is hereby authorized and directed to execute a Shared Services Agreement with the County of Cumberland in relation to economic development. Said agreement is subject to the full legal review of the Solicitor for the Improvement Authority prior to execution of same.
2. That the Chairman of this Authority, in execution of the agreement, is authorized to execute the agreement for a period of up to four (4) years, obligating the Authority to pay an amount of \$150,000 per year in installments, subject to availability of funds.

Passed and adopted at a meeting of the Cumberland County Improvement Authority held at its offices located at 2 N. High Street, Millville, New Jersey 08332 on February 01, 2013 at 2:00 p.m. prevailing time.

CERTIFICATE OF AVAILABILITY OF FUNDS FOR CONTRACT

I, Mary Triboletti, Accounting Manager / Supervisor of the Cumberland County Improvement Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Cumberland County Improvement Authority and the County of Cumberland. Money necessary to fund said contract has been projected in the amount of \$150,000.00. Money necessary to fund said contract has been provided in the 2013 Budget and shall be charged to the following Line Item Appropriation or Account Number 3-09-20-005-555. These funds will not be certified as being for more than one (1) pending contract.

Date: _____

Mary Triboletti
Accounting Manager / Supervisor

Reviewed By:

Board Member



Cumberland County Improvement Authority

	Yes	No	Abstain	Absent
KELLY	X			
VEIGHT				X
VELEZ			X	
NEDOHON	X			
JONES			X	

Resolution Number: 2013-016
Dated: February 01, 2013
Offered By: Mr. Nedohon
Seconded By: Mr. Kelly

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY, THE COUNTY OF CUMBERLAND, THE CUMBERLAND COUNTY UTILITIES AUTHORITY, THE CUMBERLAND COUNTY BOARD OF SOCIAL SERVICES, AND THE CUMBERLAND COUNTY OFFICE OF WORKFORCE DEVELOPMENT REGARDING EFFICIENCY

WHEREAS, the Cumberland County Improvement Authority recognizes the importance and need for efficiency within the County of Cumberland; and

WHEREAS, in an attempt to identify cost-saving measures, the County of Cumberland, the Cumberland County Utilities Authority, the Cumberland County Board of Social Services, the Office of Workforce Development, and the Cumberland County Improvement Authority have discussed specific areas where services may be shared; and

WHEREAS, the Cumberland County Improvement Authority desires to pursue efficiency in a manner most cost effective to county taxpayers by lowering said costs through the use of shared services; and

WHEREAS, as part of ongoing discussions and negotiations, an Agreement has been made between the County of Cumberland (“County”), the Cumberland County Utilities Authority (“CCUA”), the Cumberland County Board of Social Services (“Social Services”), the Office of Workforce Development (“Workforce Development”), and the Cumberland County Improvement Authority (“CCIA”) (together referred to as the “Local Units”) for the CCIA to provide services to the Local Units; and

WHEREAS, the CCIA shall be responsible for hiring or appointing an efficiency consultant (the “Consultant”), who shall serve the CCIA as well as the County, the CCUA, Social Services, and Workforce Development. The Consultant’s services shall include, but not be limited to the following:

- a. Evaluating opportunities for cost savings among all Local Units participating in this Shared Service Agreement.
- b. Identifying inefficiencies among the Local Units and proposing more efficient measures.
- c. Planning for implementation of more efficient measures among the Local Units and overseeing actual implementation of these measures.
- d. Assessing the services provided by each Local Unit and development a cost benefit assessment of the value of those services as compare to their actual cost.
- e. Assisting each Local Unit with the development of program-specific plans and the implementation of specific plans and projects to help reduce local expenses, fees, and taxes.
- f. Any and all other tasks related to improving efficiency and seeking cost savings among the participating Local Units.

NOW THEREFORE, BE IT RESOLVED BY THE CUMBERLAND IMPROVEMENT AUTHORITY, as follows:

1. That the Chairman of this Authority is hereby authorized and directed to execute a Shared Services Agreement with the Local Units in relation to hiring the Consultant and/or employee. The said agreement is subject to the full legal review of the Solicitor for the Authority prior to execution of same.
2. That the Chairman of this Authority, in execution of the agreement, is authorized to execute the agreement for a period of one (1) year, obligating the Authority to pay an amount of \$20,000, subject to availability of funds.

Passed and adopted at a meeting of the Cumberland County Improvement Authority held at its offices located at 2 N. High Street, Millville, New Jersey 08332 on Friday, February 01, 2013 at 2:00 p.m. prevailing time.

CERTIFICATE OF AVAILABILITY OF FUNDS FOR CONTRACT

I, Mary Triboletti, Accounting Manager / Supervisor of the Cumberland County Improvement Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Cumberland County Improvement Authority, the County of Cumberland, the Cumberland County Utilities Authority, the Cumberland County Board of Social Services, and the Cumberland County Office of Workforce Development. Money necessary to fund said contract has been projected in the amount of \$20,000.00. Money necessary to fund said contract has been provided in the 2013 Budget and shall be charged to the following Line Item Appropriation or Account Number 3-02-20-005-555. These funds will not be certified as being for more than one (1) pending contract.

Date: _____

Mary Triboletti
Accounting Manager / Supervisor

Reviewed By:

Board Member



Cumberland County Improvement Authority

	Yes	No	Abstain	Absent
KELLY	X			
VEIGHT				X
VELEZ	X			
NEDOHON	X			
JONES	X			

Resolution Number: 2013-017
Dated: February 01, 2013
Offered By: Mr. Nedohon
Seconded By: Mr. Velez

AUTHORIZING THE BOARD TO MOVE INTO PRIVATE SESSION FOR CONTRACTUAL MATTERS OF THE AUTHORITY

WHEREAS, Section 8 of the Open Public meetings Act (NJSA 10:4-12(b) et seq.) permits the exclusion of the public from meeting in certain circumstances; and,

WHEREAS, the Members of the Cumberland County Improvement Authority are of the opinion that such circumstances exist.

NOW THEREFORE, BE IT RESOLVED BY THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY, as follows:

1. The public shall be excluded from discussion in a closed session.
2. The general nature of the subject matter to be discussed is contractual.
3. It is anticipated at this time that the above stated subject matter will be made public as soon as it is deemed to be in the public interest to do so.
4. This resolution shall take effect immediately.

Passed and adopted at a meeting of the Cumberland County Improvement Authority held at its offices located at 2 N. High Street, Millville, New Jersey on Friday, February 01, 2013, at 2:00 p.m. prevailing time.